

JOINT SCRUTINY PANEL

MINUTES OF MEETING HELD ON 10 MARCH 2016

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JOINT SCRUTINY PANEL

Minutes of a meeting of the Joint Scrutiny Panel held on 10 March 2016 in the Executive Meeting Room, North East Derbyshire District Council, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield at 10.00 am

Present:-

Bolsover District Council (BDC)

Councillors T Bennett and J Wilson

Chesterfield Borough Council (CBC)

Councillors H Borrell and A Slack

North East Derbyshire District Council (NEDDC)

Councillors D Skinner and W Lilleyman

Also Present:-

Jenny Williams	-	Internal Audit Consortium Manager (CBC/NEDDC/BDC)
Grant Galloway	-	Assistant Director – Property and Estates (BDC/NEDDC)
Anita Cunningham	-	Policy and Scrutiny Officer (CBC)
Sue Broadhead	-	Overview and Scrutiny Manager (NEDDC)
Sarah Cottam	-	Governance Officer (NEDDC)

11 Appointment of Chair for the Meeting

RESOLVED – That Councillor D Skinner (NEDDC) be appointed Chair for this meeting of the Joint Scrutiny Panel.

12 Apologies for Absence

Apologies for absence had been received from Councillors R Turner (BDC), T Gilby (CBC) and K Tait (NEDDC).

13 Declarations of Interest

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no interests declared at this meeting.

14 Minutes of Last Meeting

RESOLVED – That the Minutes of the meeting of the Joint Scrutiny Panel held on 26 October 2015 be approved as a true and correct record and signed by the Chair.

15 Internal Audit Consortium's 2016/17 Business Plan

The Joint Scrutiny Panel considered the Internal Audit Consortium's 2016/17 Business Plan report. The purpose of the report was to update Members on the progress made by the Internal Audit Consortium during the financial year 2015/16 and to provide an update on the Business Plan for the Consortium 2015/16 and seek approval for a revised 2015/16 Business Plan and draft Business Plan for 2016/17.

The Internal Audit Consortium Manager provided a summary of progress which covered:-

- Future developments;
- Staffing issues;
- Working procedures;
- Internal Audit plans.

The Business Plan 2015/16 and draft 2016/17 was also outlined.

Estimated surplus at 31 March 2016	£ 97,970
Less Working Balance carried forward	£ <u>20,000</u>
	£ <u>77,970</u>

Proposed Distribution:	
Chesterfield (36.6%)	£ 28,537
North East Derbyshire (31.8%)	£ 24,794
Bolsover (31.6%)	£ <u>24,639</u>
	£ <u>77,970</u>

It was proposed that £20,000 be retained by the Internal Audit Consortium as a working balance.

A draft plan for the Consortium had been prepared for 2016/17. A provision of £20,000 (to be split between the three partner councils and Derbyshire Dales District Council) had been allocated to fund the external review of Internal Audit that would be carried out before the end of March 2018.

The draft Business Plan 2016/17 included an income of £9,800 from Derbyshire Dales District Council for the continued provision of a management service.

On 9 November 2015 Joint Board approved a revised staffing structure. Following a recruitment exercise the interim Head of the Internal Audit Consortium was appointed as the Internal Audit Consortium Manager from 1 January 2016.

RESOLVED That:-

- (1) The progress made by the Internal Audit Consortium be noted.
- (2) The decision regarding the appointment of the Internal Audit Consortium Manager be approved.
- (3) The revised Business Plan (budget) for 2015/16 and the draft Internal Audit Consortium Business Plan (and associated charges) for 2016/17, be approved.
- (4) The accumulated surplus of the Internal Audit Consortium at 31 March 2016, less £20,000 to be held as a working balance, be distributed to the partner authorities.
- (5) That an annual report on the outcome of the operation of the Internal Audit Consortium 2015/16 be submitted to the Joint Board following the year end.

(Internal Audit Consortium Manager)

16 Additional Urgent Items (Public Session)

There were no additional urgent items to be discussed in the public session of the meeting.

17 Exclusion of Public

RESOLVED – That the public be excluded from the meeting during the discussion of the following item of business to avoid the disclosure to them of exempt information as defined in Paragraph 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation) Order 2006).

18 Derbyshire Wide Building Control Consortium

The Joint Scrutiny Panel considered a report on the current financial position of BCN at the end of February 2016 and the progress made towards exploring the potential for a strategic approach to providing building control services for Derbyshire.

A discussion took place on the financial position of the BCN and the work undertaken in developing the option for a Derbyshire wide service.

Five of the six authorities engaged in the project had Council approval to move towards the forming of a new company subject to three issues that required clarification.

The final authority was due to take a report to Council on 16 March 2016.

RESOLVED That:-

- (1) The Joint Scrutiny Panel notes the current financial position of BCN as at the end of February 2016 as included in the report.
- (2) The Joint Scrutiny Panel notes the work undertaken so far in developing the option for a Derbyshire wide service.

(Assistant Director – Property and Estates [BDC/NEDDC])

19 Additional Urgent Items (Private Session)

There were no additional urgent items to be discussed in the private session of the meeting.
